

I. BUSINESS REGISTRATION PROCEDURE

AURORA ECOZONE

DAY 1

- Receives document and payment
- Issues Official Receipt
- Forward documents to enterprise registration processing unit

INVESTOR

DAY 1

- Submits the following
 - Letter of intent
 - Notarized copy of board resolution authorizing the filing of application with APECO
 - Notarized undertaking and anti-graft certificate
 - Company Profile including biodata of officers
 - SEC registration
 - Other pertinent documents
- Pays registration fee

DAY 2

- Checks documents based on standard checklist
- If all documents are complete, investor is informed that their application has been approved and Certificate of Registration
- If document is lacking, investor-applicant is advised that their application is approved in principle but they will be given a 30-day grace period to comply and submit all requirements, otherwise their registration will be cancelled or revoked without refund of the application fee

DAY 3

- Issues Certificate of Registration to Investor

CHECKLIST OF REQUIREMENTS

1. Letter of Intent
2. Documents of legal status
 - a. SEC Registration
 - b. Articles of Incorporation
 - c. Partnership Agreement
 - d. Board Resolution of authorized representative
 - e. Other similar documents
3. Identification documents of investors
 - a. For foreigners, photocopy of valid passport
 - b. For locals, photocopy of valid identification cards
4. Evidence of intended physical location
 - a. Certificate of Title, Lease Agreement, Deed of Sale and similar documents
5. Proof of Financial Capacity
 - a. Financial Statements for the last three (3) years
 - b. Bank Certificates of deposits/credit line
6. If part of a larger enterprise doing business outside the AURORA ECOZONE, evidence of restructuring which excludes the operations of its AURORA ECOZONE enterprise from business operations outside of AURORA ECOZONE
7. List of assets comprising the investment to be made
8. Certificate of Compliance to Master Plan of AURORA ECOZONE
9. Such other documents that AURORA ECOZONE may require (Other permits and licenses, letters of reference)

II. POST REGISTRATION PROCEDURE FOR PROJECT EVALUATION

AURORA ECOZONE

INVESTOR

